



## Europass Curriculum Vitae

### Personal information

Surname(s) / First name(s) **ERTL Sabina**  
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### Work experience

Dates	Since 2020
Occupation or position held	Scientific Manager at Department for Migration and Globalization
Main Activities and responsibilities	Project Manager
Name and address of employer	Danube University Krems, Dr. Dorrek Str. 30, 3500 Krems, Austria
Dates	Since 2010
Occupation or position held	Project administrator at Research Support Office
Main Activities and responsibilities	Responsible for consulting researchers at project application as well as throughout the project life-cycle. Specialist for Horizon 2020, INTERREG and ERASMUS+. Consultant for ethics in research.
Name and address of employer	Danube University Krems, Dr. Dorrek Str. 30, 3500 Krems, Austria
Dates	2005-2019
Occupation or position held	International Office
Main activities and responsibilities	International Strategy and Cooperation; Cooperational Study Programmes (Dual and Joint Degrees), Curriculum Programmes, Educational Projects (ERASMUS+ KA2 and former Programmes); Mobility Programmes for Students and Staff, Scholarships, Advising in Entry and Residence for Students and Researchers
Name and address of employer	Danube University Krems, Dr. Dorrek Str. 30, 3500 Krems, Austria
Type of business or sector	University
Dates	2003-2005
Occupation or position held	Program manager for PhD-Program
Main activities and responsibilities	Acquisition and Assistance for Participants of the Program, Course layout
Name and address of employer	Danube University Krems, Dr. Dorrek Str. 30, 3500 Krems, Austria
Type of business or sector	University

Dates	2001-2003
Occupation or position held	Head of Centre for General Management & Corporate Programs
Main activities and responsibilities	Design and Implementation of seminars accompanying MBA Programs; Design and Implementation of Corporate Programs
Name and address of employer	Danube University Krems, Dr. Dorrek Str. 30, 3500 Krems, Austria
Type of business or sector	University
Dates	2000-2001
Occupation or position held	Research Assistant of Centre for General Management & Corporate Programs
Main activities and responsibilities	Introduction of new technologies into executive education; layout of marketing plan for CEE Countries; Layout and implementation of international cooperation modules in executive education
Name and address of employer	Danube University Krems, Dr. Dorrek Str. 30, 3500 Krems, Austria
Type of business or sector	University

## Education and training

Dates	1993-1999
Title of qualification awarded	Master
Principal subjects/occupational skills covered	Economy and Business Administration
Name and type of organisation providing education and training	Katholische Universität Eichstätt-Ingolstadt (Catholic University Eichstaett-Ingolstadt), Germany
Level in national or international classification	Master degree
Dates	1989-1993
Title of qualification awarded	International Baccalaureate
Name and type of organisation providing education and training	Druga gimnazija Maribor, Slovenia

## Personal skills and competences

Mother tongue(s) **Slovene**

Other language(s)

Self-assessment

*European level (\*)*

**german**  
**english**  
**hungarian**  
**croatian**  
**spanish**

Understanding		Speaking		Writing	
Listening	Reading	Spoken interaction	Spoken production		
C2	C2	C2	C2	C2	
C2	C2	C2	C2	C2	
C2	B2	B2	B2	B1	
C1	C1	B2	B2	B1	
B1	A2	A1	A1	A1	

(\*) *Common European Framework of Reference for Languages*

Computer skills and competences IT Knowledge based on my specialization during studies working on database and internet projects.  
Active use of Internet and Office Programs

Other skills and competences Leading small "family business" with 3 children; highly developed organisational and logistics skills, good knowledge in motivation strategies and negotiation as well as fairly good perseverance.